



North Coast Health

A faith-based charitable clinic

216.228.7878 | northcoasthealth.org

16110 Detroit Avenue | Lakewood, OH 44107

Charitable Care Application Instruction Sheet

Documentation is **REQUIRED** to process all Charitable Care Applications

1. Please complete application in BLACK or BLUE ink. DO NOT USE PENCIL
2. Required documentation
 - a. Income/Taxes
 - i. Copy of your 1040 Federal Income Tax return and all schedules that were submitted to the IRS OR
 - ii. Copy of all W-2 (s) you received from each employer(s) OR
 - iii. Copies of three (3) current consecutive pay check stubs from each employer
If pay check stubs are not available, a notarized letter on company letterhead stating:
 - *Date employment began*
 - *Hours worked each week*
 - *The gross amount (before taxes) you receive per hour*
 - b. Copy of Award Letter, which states the amount you receive monthly if you receive:
 - i. Social Security
 - ii. Unemployment
 - iii. Pension
 - c. Copy of Court Order if you receive alimony or child support
 - d. Identification: Copy of a current government issued photo ID (Ohio Driver's License, State ID Card, Passport, Resident Card, Visa, etc.)
 - e. Copy of birth certificates or passports of all children under 18 years of age
 - f. Copy of guardianship papers, if applicable
3. Please be sure to sign the back of your application: Application cannot be processed without the a signature

If you have any questions or need assistance in completing your application, please call our office at 216-228-7878 ext. 0